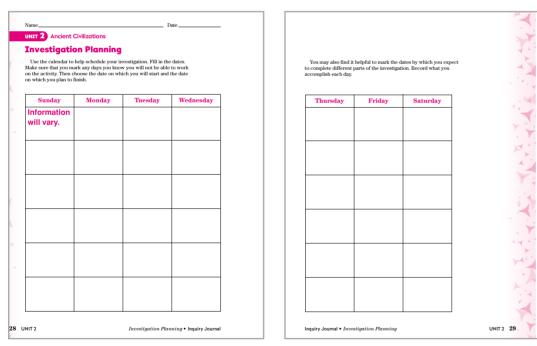
## **Using a Planning Calendar**

**Teach** Ask students to share ways that they keep track of schedules and commitments at home or in other school subjects.

Outline for the students the schedule you have planned for research in the unit. Explain how long investigation is expected to take and how much time will be available for research. Explain the value of using a planning calendar to keep track of important dates, record accomplishments, and pace efforts over a research period that extends for many weeks.

**Guided Practice** Distribute *Inquiry Journal*, pages 28–29. On the board, write the key dates you have selected for investigations, such as the start and end dates, interim milestones, date for sharing early findings, and so forth. Suggest that students record these dates in pencil, since schedules often change.

**Independent Practice** Tell students to consult the planning calendar daily. Encourage them to record on the calendar what they accomplish each day, as well as their own future research plans, such as dates for going to the library. This will help students monitor their progress and enable you to assist them in best managing their time. Emphasize to students that this type of research takes a great deal of time and that it will require them to prioritize and make good decisions about how to use their work time.



Inquiry Journal pp. 28-29

SUPPORTING THE INVESTIGATION

## **Web Connection**

More information about Ancient Civilizations and links to Web sites concerning Ancient Civilizations can be found at

www.sra4kids.com